

# **ANNUAL ADMINISTRATIVE REPORT**

**2022-2023**



**ELECTION DEPARTMENT: MANIPUR**

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**1. INTRODUCTION:**

- 1.1 The Election Department is a single cadre non-plan department with a total sanctioned strength of 285 and of 22 various categories with Chief Electoral Officer, Manipur as Head of the Department. Joint Chief Electoral Officer (I), Manipur is the Head of Office. Shri. Rajesh Agrawal, IAS; Shri. Ramananda Nongmeikapam, MCS; Md.S.Daulat Khan, MCS and Shri. Binod Salam, MCS are the Chief Electoral Officer; Joint Chief Electoral Officer (I); Joint Chief Electoral Officer (II) and Assisstant Chief Electoral Officer respectively.
- 1.2 There are 11 (Eleven) branch offices where the election staffs and officers are attached/posted. The offices are the Offices of the Deputy Commissioners (DCs) of 11 (eleven) Districts viz. Imphal West, Imphal East, Bishnupur, Thoubal, Chandel, Ukhrul, Senapati, Tamenglong, Churachandpur, Kangpokpi and Jiribam
- 1.3 The Chief Electoral Officer, Manipur is the Head of the Department. He is appointed by the Election Commission of India from a panel of Officers furnished by the State Government. The Chief Electoral Officer, who is responsible to the Election Commission of India, has the statutory responsibility of supervising the preparation of electoral rolls and conduct of Assembly, Parliamentary and Presidential Election in the State and assisting the Delimitation Commission in the delimitation of Assembly and Parliamentary Constituencies subject to overall control, direction and supervision of the Election Commission of India.

- 1.4 In Hill Districts, the Deputy Commissioners function as District Election Officers /Returning Officers for the purpose of Assembly Elections. In Valley districts, the Deputy Commissioners function as the District Election Officers and the Additional Deputy Commissioners/Sub-Divisional Officers/Block Development Officers function as Returning Officers for the Assembly Elections.

However, for the Parliamentary Election to the Lok Sabha, DC-Imphal West is the Returning Officer for No. 1- Inner Manipur Parliamentary Constituency and DC-Thoubal is the Returning Officer for No.2 – Outer Manipur (ST) Parliamentary Constituency. All other DCs are the Assistant Returning Officers besides the Additional Deputy Commissioners/Sub-Divisional Officers/Block Development Officers of all valley districts.

## 2. **MAIN FUNCTIONS:**

The main functions of the State Election Department are:

- (a) Preparation of Electoral Rolls of the 60 Assembly Segments of the two Parliamentary Constituencies of Manipur State;
- (b) Preparation and issue of Electors Photo Identity Cards;
- (c) Conduct of Election to the House of the People and State Legislative Assemblies as well as the Presidential Election;
- (d) To assist the Delimitation Commission in the Delimitation of Assembly and Parliamentary Constituencies;
- (e) Appointment of Statutory Officers like ROs, AROs, EROs, AEROs, etc; and
- (f) Any other election-related works assigned by Commission from time to time.

The programs and execution of the works are undertaken under the superintendence, direction, and control of the Election Commission.

3. **STAFF STRENGTH:**

The Chief Electoral Officer, Manipur has a supporting staff strength of 285 (Two Hundred and Eightyfive) in numbers including Joint Chief Electoral Officer(I); Joint Chief Electoral Officer (II), and Assistant Chief Electoral Officer, Manipur and 13 (Thirteen) Election Officers. The sanctioned and current staffing strengths are furnished below:

Sl. No.	Name of Post	Sanctioned strength	Actual Strength
1.	Jt.CEO (MCS Gr.I)	1	1
2.	Jt.CEO (II) (MCS Gr.I)	1	1
3.	Asstt. CEO (MCS Grade II)	1	1
4.	Database Administrator	1	1
5.	Election Officer	13	5
6.	Computer Programmer	3	1
7.	Finance Officer	1	0
8.	Asstt. Computer Programmer	16	1
9.	Election Supervisor	11	7
10.	Computer Operator	86	84
11.	Head Clerk	1	0
12.	Sr. Accountant	1	1
13.	Draughtsman	1	0
14.	UDC	13	5
15.	AES	78	25
16.	LDC	18	2
17.	Stenographer	1	0
18.	Driver	3	3
19.	Daftry	1	0
20.	Peon	31	23
21.	Chowkidar	1	1
22.	Sweeper-cum-mali	1	1
<b>Total</b>		<b>285</b>	<b>148</b>

One Election Officer each is posted at the Office of the DCs/DEOs in all districts.

#### 4. ACHIEVEMENTS AND IMPORTANT EVENTS:

The most important achievements and main events of the Department during the financial year 2021-2022 are highlighted below:

##### (A) Pre-Revision Activities: -

1. **H2H verification through BLO:** A house-to-house survey was conducted for left out electors giving focus on registration of young electors between 18-21 years of age groups and deletion of expired, shifted, and bogus voters. During the survey 32,253 (thirty-two thousand two hundred and fifty-three) electors were registered as new electors and 21,864 (twenty-one thousand eight hundred and sixty-four) Expired, Shifted and bogus electors were also deleted.
2. **Rationalisation of polling stations:** During this exercise physical verification of all the polling stations were carried out. 85 polling stations were shifted from existing polling stations to new polling stations and 65 polling stations were also created for the convenience of the voters.

##### (B) CONDUCT OF SPECIAL SUMMARY REVISION OF PHOTO ELECTORAL ROLL- 2022 W.R.T. 01.01.2022 AS QUALIFYING DATE:

The scheduled programme of Special Summary Revision w.r.t. 01.01.2022 as the qualifying date is shown below:

Sl.No.	Stage of Revision	Period allowed for each Stage
1	Publication of Integrated draft electoral roll	01.11.2021 (Monday)
2	Period of Filling of Claims and Objections	01.11.2021 (Monday) to 30.11.2021 (Tuesday)
3	Special Campaign dates	13.11.2021(Saturday) & 14.11.2021 (Sunday) 27.11.2021(Saturday) & 28.11.2021 (Sunday)
5	Disposal of Claims and Objections	20.12.2021 (Thursday)
7	Final Publication of Electoral Rolls	05.01.2022 (Wednesday)

(C) The Election Department, Manipur conducted the above Special Summary Revision of Photo Electoral Roll successfully. The total voters in Manipur as per the Final Electoral Roll stood at 20,34,966 (Twenty lakh thirty four thousand nine hundred sixty six) where 9,85,119 (Nine lakh eighty five thousand one hundred and nineteen), 10,49,639 (Ten lakh forty nine thousand six hundred and thirty nine) and 208 (Two hundred and eight) male, female and third gender electors respectively. 88,593 (Eighty eight thousand five hundred ninety three) voters

were newly registered electors in the Final Electoral Roll published on 5<sup>th</sup> January, 2022.

**(D) Conduct of 12<sup>th</sup> Manipur State Assembly Election 2022:** 12<sup>th</sup> General Election to Manipur Legislative Assembly was held successfully. Poll was announced on 8<sup>th</sup> January, 2022 and held in 2 (two) phases: First phase election was held on 28<sup>th</sup> February, 2022 for 38 Assembly Constituencies, Second phase election was held on 5<sup>th</sup> March 2022 for 22 Assembly Constituencies. The results were declared on 10<sup>th</sup> March 2022.

**(F) Mainstreaming of Electoral Literacy:** As instructed by the Election Commission of India towards mainstreaming of Electoral Literacy in educational institutions and government departments, the following ELCs, VAFs and CPs have been constituted:-

**i. Electoral Literacy Clubs (ELCs):** ELCs shall be the seat of learning through hands-on experience and are envisaged to serve as a vibrant hub of Electoral Literacy direct interaction in education and other institutions in the country for strengthening the culture of electoral participation among young and future voters.

**ii. Voter Awareness Forums (VAF):** It shall operate in Government Department, Government and Non-government Organizations and Institutions, Corporates and other Institutions. The membership of such forum will be open to all employees of the concerned office.

The activities of the VAF will be of 2(two) categories.

- a. Continuous Voter Education for sustaining electoral culture.
- b. Election Centric voter Awareness activities.

**iii. Chunav Pathshala:** It is a booth centric strategy for population not covered under the formal education system. The venue of the Chunav Pathshala shall be Polling Station in the Last Lok Sabha or the Assembly Election or any other venue identified by the BLO.

**(G) National Grievances Service: -**

Call Centre with a dedicated telephone line of a toll-free number- 1950 was opened in CEO's office and 11 (eleven) National Grievances Cells were opened in the Districts to receive complaints lodged by the public regarding Roll Revision and election-related matters.

**(H) NATIONAL VOTER'S DAY:**

The 12<sup>th</sup> National Voters' Day was celebrated on 25<sup>th</sup> January 2022 across the country at State, District, Sub-Divisional, and Polling Station/Booth level with full galore and enthusiasm with the theme of "Making Elections Inclusive, Accessible and Participative".

The State Level Function was observed at City Convention Centre, Imphal which was graced by Dr.Rajesh Kumar,I.A.S, Chief Secretary, Government of Manipur and Shri.P. DOUNGEL, IPS, Director General of Police as the Chief Guest and Guest of Honour, respectively.

A photo exhibition was also organised to showcase the best photographs covering all aspects of Election Management, Voter Education and Ethical Participation, Electoral Roll Management, Security Management, and Innovative Measures for voting during the COVID-19 pandemic.

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